

# SUPERVISORS FORUM

JANUARY 29<sup>TH</sup>, FEBRUARY 5, 12, 19<sup>TH</sup> 2020

River's Edge Convention Center, St. Cloud

The Anderson Center Supervisors Forum is designed for those who want to enhance their supervisory skills to be more effective leaders of other people. In each session, participants will learn a variety of supervisory skills, and use role play and application exercises to practice how and when to utilize behaviors for maximum effectiveness within their organization. Participants will finish the forum having practiced a variety of the supervisory skills needed in today's workplace.

## Session Topics

- Leading Others
- Onboarding and Re-recruiting
- On-the-Job Training
- Communication and Listening
- Giving and Receiving Feedback
- Delegation
- Facilitating Difficult Conversations
- Effective Teams
- Team Performance and Execution
- Planning for Action

## Methodology

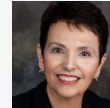
### PRE-FORUM

Pre-work, interview, online survey

### DURING FORUM

- **Learn** – sharing of information on each topic
- **Practice** – practicing through role plays during the session
- **Apply** – planning for and conducting real-life application exercises of the skill or behavior
- **Develop Others** – sharing the new learning, skill or behavior with others
- **Assess** – incorporating accountability opportunities for self-assessment and coaching
- **Explore Further** – tools, articles, and action plans to continue the practice and improvement

## DISCUSSION LEADERS



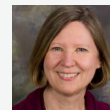
**June Roos**  
Forum Leader



**Mardi Noyes**  
Discussion Leader



**Aaron Fisk**  
Discussion Leader



**Mary Jo Wimmer**  
Discussion Leader

## Forum Timeline

The Forum includes four one-day sessions:

### SESSION 1

Interim homework, applications and practice

### SESSION 2

Interim homework, applications and practice

### SESSION 3

Interim homework, applications and practice

### SESSION 4

## Forum Fees

The fee for the Supervisors Forum is \$1,950. The fee covers tuition, materials, and meals. Nonprofit organizations receive a 20% discount. Individuals and small or early stage organizations interested in attending an Anderson Center forum, with limited ability to pay, should inquire about scholarship opportunities.